

SRSC Multipurpose Room Private and Club Function Application
Adopted October 2010

Members of the SRSC may enjoy the use of our facilities to hold a Private Function in accordance with Club Bylaws and Rules. Please remember that SRSC is Member-owned, so any Member hosting a Private Function should not expect exclusive use of the facility during normal Club operating hours. Private functions will be allowed when impact to members can be minimized, e.g., no more than one private function at a time will be allowed and it will not be allowed to conflict with other scheduled activities or Member/Club Functions. Fees are non-refundable. Only fully completed applications with an accompanying check for fees and a signed copy of the SRSC Private and Member/Club Function Rules will be used to schedule functions.

Member's Name/Coordinator: _____ Member's Phone Number: _____

Members Address: _____ Members Lot Number: _____

Date of Function: _____ Type of Function (circle one): Member/Club Function or Private Function.

Description of the function activities: _____

Function Start Time: _____ Function End Time: _____

Estimated Total Number to Attend: _____ (Not to exceed 30) Estimated Number of (non-members) to attend: _____

Age Groups Attending: Adults: _____ Teenagers: _____ Children: _____

Equipment Needed: _____

Member's Signature: _____ Today's Date: _____

The following break down shows the cost and descriptions of Private and Member In-Season and Off-Season SRSC Function: **Please note all Member/Club Functions after hours during off-season are considered Private Functions.**

Non-Catered Function			
In-Season During Hours:	Members:	No Charge	Private: \$25
In-Season After Hours:	Members:	No Charge	Private: \$25
Refundable Deposit	Members:	No Charge	Private: \$200
Catered Function			
In-Season During Hours:	Members:	\$200	Private: \$200
In-Season After Hours:	Members:	\$200	Private: \$200
Refundable Deposit	Members:	\$200	Private: \$200
Non-Catered Function			
Off-Season During Hours:	Members:	No Charge	Private: \$25
Off-Season After Hours:	Private only after hours		Private: \$25
Refundable Deposit	Member :	No Charge	Private: \$200
Catered Function			
Off-Season During Hours:	Members:	\$200	Private: \$200
Off-Season After Hours:	Private only after hours		Private: \$200
Refundable Deposit	Members:	\$200	Private: \$200

SRSC Use Only!

Manager Approval: _____ Date: _____

Member notified on: _____

Fees Collected: \$25.00 per Private /Off Season after hours Member Function \$ _____

\$200.00 per Catered Function \$ _____

\$200.00 Refundable Deposit \$ _____

Total fees collected to schedule function \$ _____